



INFORMATION SHEET

OWNERS:

WORK Phone #: _____

Spouse if any

HOME Phone #: _____

CELL Phone #: _____

EMAIL: _____

Marital Status: _____ Married _____ Single _____ Divorced

Property Address:

EXISTING MORTGAGE INFORMATION: (1st mtg's/ Equity Lines/2nd Mtg's)

1: Lender: _____ LOAN # _____

Customer Service Ph # _____

2: Lender: _____ LOAN # _____

Customer Service Ph # _____

3: Lender: _____ LOAN # _____

Customer Service Ph # _____

PAYOFF AGREEMENT AND AUTHORIZATION

We the undersigned hereby authorize you to release any and all payoff figures to Cleveland Home Title Agency, LTD.. **We further authorize you to close all equity lines upon receipt of said payoff from Cleveland Home Title Agency, LTD..** We accept any fee you may charge for processing and supplying Cleveland Home Title Agency, LTD. with payoff figures

Dated: _____

Owner Signature

Social Sec # _____

Dated: _____

Owner Signature

Social Sec # _____

ASSOCIATION/PROPERTY MAINTENANCE CONTACT INFORMATION

Name of Contact for Association/Management Co: _____

Contact Ph # _____

Association Treasurers Name and Ph # _____



Form CP-24.1

**NOTICE OF AVAILABILITY AND OFFER
OF CLOSING PROTECTION COVERAGE**

Seller:

Re: Licensed Agent:
Premises:
Commitment/File No.:

Notice of Availability of Closing Protection Coverage

Pursuant to Ohio Revised Code Section 3953.32, you are hereby notified of the availability of Closing Protection Coverage from First American Title Insurance Company in connection with the above-referenced transaction for the premium stated in the Offer of Closing Protection Coverage outlined below.

Closing or settlement of a real estate and/or mortgage loan transaction can be characterized as having two components. One component pertains to the title to the Premises and the title insurance policy therefore. The other component pertains to the handling of funds and documents. A title insurance policy **does not** cover losses due to the mishandling of funds or documents. However, Closing Protection Coverage, as outlined below, **does** provide such protection.

Description of Coverage: The Closing Protection Coverage indemnifies you against the loss of settlement funds resulting from any of the following acts of the Licensed Agent or anyone acting on behalf of the Licensed Agent, subject to certain conditions and exclusions specified in the Closing Protection Coverage Form:

- (1) Theft, misappropriation, fraud, or any other failure to properly disburse settlement, closing or escrow funds; and
- (2) Failure to comply with any applicable written closing instructions, when agreed to by the Licensed Agent.

You are covered by a Closing Protection Coverage Form only if it is specifically addressed to you. A copy of the Closing Protection Coverage Form is available upon request.



Offer of Closing Protection Coverage

Pursuant to Ohio Revised Code Section 3953.32, you are hereby offered Closing Protection Coverage from First American Title Insurance Company in connection with the above-referenced transaction.

Premium for Coverage: The premium for the Closing Protection Coverage is \$40.00 for Lender; \$55.00 for Seller; \$20.00 for Buyer/Borrower; and \$20.00 for any other applicant for title insurance, and in no case shall the premium be less than \$40.00 for this coverage in any transaction.

Acceptance of Offer/Declination of Offer

I (We), the undersigned, acknowledge receipt of this Notice of Availability of Closing Protection Coverage and Offer of Closing Protection Coverage and

do accept the said Offer _____
do not accept the said Offer _____

If this Offer is accepted, the undersigned hereby agrees to pay the applicable premium.

Dated: _____

A lender's closing instructions requiring Closing Protection Coverage is deemed to be its acknowledgement of receipt of the Notice of Availability of Closing Protection Coverage and its acceptance of the Offer of Closing Protection Coverage.